

MEETING MINUTES
SOUTH GULF COVE BEAUTIFICATION ADVISORY COMMITTEE
May 23, 2013 - Regular Meeting
1:30 PM – Building Construction Services Conference Room

Attendees: Bob Dratch, Barbara Hundley, Carol McGuire, Roseann Phillips, Karen Price and Sandy Slater

County: Judith Nothdurft, Gregg O'Connor, and Sandy Wright

Guests: Sign-in sheet attached

The meeting was called to order at 1:34 p.m.

Minutes - The meeting notes from April 24, 2013 were approved unanimously as amended and the minutes from May 8, 2013 were unanimously approved as written.

The Committee welcomed the two new members and thanked them for volunteering their time.

Unfinished Business:

- Activity Report – Ms. Nothdurft will follow-up on the sidewalk expenditure on 4/23/13 and report back.
- Linear Park
 1. Estimate for bench repairs – There was discussion regarding the estimate that was received from Dalenberg Enterprises. Mr. Dratch made a motion to approve the estimate/quote of \$1,770 for repair and power washing of the benches in Linear Park; motion was seconded by Ms. McGuire and passed unanimously. The recommendation for monthly power washing will be handled separately. There was discussion regarding an annual or six month power washing of the benches. Mr. Dratch made a motion to table the discussion and possibly add power washing to the SGC Landscape Maintenance Contract when it goes back out for bid; Ms. Hundley seconded the motion and it passed unanimously.
 2. Park Signs – There was discussion regarding the park signs and the posts being provided by the Committee. The sign shop will notify Ms. Nothdurft when the installation is scheduled. Mr. Dratch will coordinate the hand off of the posts at the San Domingo Park.
- San Domingo Park
 1. Trash Cans – Are in place.
 2. Plant/Tree Replacement – A report prepared by Jim Yelverton of Pine Hills Landscaping Inc. regarding landscaping issues at San Domingo Park, as well as a response for corrective action from Roger Warner were distributed to the Committee for review. The applicable items are being addressed under the warranty for the San Domingo Park Construction Contract. Ms. Nothdurft will confirm the warranty period and follow up with Mr. Warner to keep the Committee informed.
 3. Mowing – Residents are reporting the mowing is not done well. Mr. O'Connor will follow-up on this.
 4. Pilings – The contract is in the Purchasing Department and a Pre-quote conference is expected next week. There are no issues; Mr. O'Connor will provide the meeting date as soon as it is available.
- Entrance Signs – There was discussion regarding the quote for \$25.00 to remove and dispose of the three royal palm trees at the Ingraham Blvd. entrance. Ms. McGuire made a motion to approve the \$25.00 quote to remove and dispose of the three dead trees; motion was seconded by Ms. Hundley and passed unanimously.
- 771 Mowing – There were people observed picking up trash before the mowers came out to cut the grass. Mr. O'Connor will provide a copy of the mowing contract to Ms. Slater, as requested. The contractor will be pulled from the job when the road widening project is done. There was discussion regarding the road widening project.

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- Learning Garden
 1. There was discussion regarding the addition of Plant Health Care TS-16 to the contract for the treatment of insects. The estimate received was for 14 applications. There were questions regarding the quantity. The Committee agreed to request another estimate from Dalenberg to cover the period of July – December 2013; and agreed to add a monthly application to the new contract when it goes out for bid next time.
 2. The Committee asked if there were any restrictions regarding holding a wedding ceremony in the Learning Garden. Ms. Nothdurft will follow-up on this.
- SGC Landscape Maintenance Contract - The Committee requested that Mr. O'Connor provide a list of all of the change orders that were processed for this contract.
- Property Exchange – No new information at this time. Real Estate Services stated the owner has not returned their phone calls and suggested that the Committee make a proposal to purchase the property. The Committee agreed to table this discussion.
- Survey Results –
 1. The reports were sent to the members for review. There were 180 survey responses received; approximately 11% of the 1676 surveys that were mailed out to citizens. The Committee agreed to base their decisions on the responses that they received back from the citizens. There was discussion regarding posting the survey results on the website and in the Community Newsletter so the citizens can see why the Committee is making the decisions they are making.
 2. Ms. Price made a motion to have Mr. Rainey provide information on the feasibility, design, and cost of a unisex restroom for San Domingo Park; motion was seconded by Mr. Dratch and passed unanimously. Ms. Nothdurft will ask Mr. Rainey to follow up on this.
 3. There was discussion regarding raising the assessment rate during FY 2014/15 to \$50.00. A public hearing will not be required due to the amount being under the current maximum. Ms. Nothdurft will follow up to see if an assessment increase would be allowed in FY 2014/15. Outreach will be required before the BCC will approve an increase.
 4. Mr. Dratch recommended having the library keep a hard copy of the Community Newsletters for people who don't have computers. He will follow up with the library.

New Business:

- Waste Management Complaint – Mr. Dratch reported a concern regarding Waste Management trash trucks not putting the covers over the top and trash blowing out on the streets on Mondays.
- There was discussion regarding Community Newsletter. Ms. Price will forward the article to Mr. Dratch to insert the charts into the document. He will then send back to Ms. Price for publication.

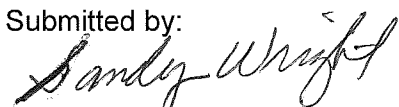
Public Comments:

- The Committee was thanked for such a comprehensive survey and asked if Mr. Rainey will be attending the next meeting. Ms. Nothdurft stated Mr. Rainey will be invited to the next meeting and a purchase order will be submitted for the bench repairs.
- There was a suggestion for the Committee members to contact citizens that signed their survey's regarding their comments. Many citizens are misinformed. There was discussion regarding bringing the comments to the next meeting so that they can be discussed and possibly put into the newsletter so citizens can see the Committee's responses to their concerns.

The next regular meeting date is scheduled for Wednesday, June 26, 2013 at 1:30 p.m.

The meeting was adjourned at 3:36 p.m.

Submitted by:



Sandy Wright, Public Works Department

SOUTH GULF COVE BEAUTIFICATION ADVISORY COMMITTEE ATTENDANCE ROSTER

MEETING TIME: 1:30 P.M. – Building Construction Services Conference Room

**INFORMATION SUPPLIED ON THIS FORM BECOMES
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